

## BOOKING ENQUIRY

**NAME OF HIRER**

**COMPANY NAME** (if applicable)

**ADDRESS**

**CITY**  **POSTCODE**

**TELEPHONE**

**MOBILE**

**EMAIL**

**DATE OF EVENT**  **DATE FLEXIBLE?**  YES  NO

**ALTERNATIVE DATES**

**START TIME OF EVENT**  **FINISH TIME OF EVENT**

**SUITE REQUIRED**  THE GRAND SUITE  THE STUDIO SUITE  BOTH

**TYPE & PURPOSE OF FUNCTION**

**MAXIMUM ATTENDING** (approx)  PEOPLE  UNDER 18 (included in total)

*Possible requirements:*

**FOOD**  YES  NO  MAYBE

**BAR FACILITIES**  YES  NO  MAYBE

**DJ / LIVE MUSIC**  YES  NO  MAYBE

**PA SOUND SYSTEM**  YES  NO  MAYBE

**OTHER** (please specify)

*Thank you for your booking enquiry.*

*A member of our team will contact you the same or next working day to discuss your booking in greater detail.*